



POSITION DESCRIPTION

Chrysalis is an Equal Opportunity Employer. It recruits and hires without regard to race, color, creed, religion, sex, national origin, age, veteran or disability status, sexual orientation, gender expression, or any factors prohibited by law and affirms in policy and practice to support equal opportunity in accordance with all applicable federal, state, and local laws.

Position Title: Child Care Worker

Qualifications:

- Experience and/or knowledge of domestic violence and issues that relate to children and families from higher risk populations.
- Ability to perform crisis intervention with children and adults
- Ability to observe and monitor children's behavior
- Ability to develop and maintain positive relationships with children and their families
- Experience with supervising children, both individually and in a large group setting
- Knowledge of children's developmental stages and age appropriate behavior
- Ability to communicate well verbally and in writing
- Ability to utilize effective organizational skills
- Ability to work variable hours, both during the day and evening
- Minimum grade 12 or equivalent education
- Minimum 21 years of age

Responsibilities:

- Report to Director of Residential Services
- Provide supervision of shelter residents' children as requested, either individually or in a group setting
- Read and update staff log at the beginning and during each shift
- Assist shelter residents, as needed, with their children's bedtime preparation
- Provide group supervision of shelter residents children while parents are in group or individual counseling sessions.
- Provide supervision of children, as needed, when shelter residents are attending appointments or job interviews.
- Document all pertinent clinical information or observations in the child's case file.
- Participate as a member of a clinical team in providing services to children and their families
- Work closely with the Child Therapist and other staff and report and document any concerns regarding the children's behavior immediately to the Child Therapist or other staff on duty.
- Demonstrate respect and appreciation to all volunteers, donors, and other community members and organizations.
- Follow policy regarding obtaining shift coverage when taking time off
- Follow and maintain all ethical and professional guidelines as set forth in the Chrysalis Policy and Procedure Manual
- Maintain current CPR, First Aid Certification, and TB testing
- Perform additional tasks as requested by management



chrysalis
Stop Terror in the Home

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Child Care Worker

Employee Signature: _____ **Date:** _____

Shelter Director Signature: _____ **Date:** _____

NOTE: Chrysalis Shelter for Victims of Domestic Violence, Inc. is an At-Will Employer and signing this position description in no way constitutes a contract of employment.