

CHRYSALIS POSITION DESCRIPTION

Position Title: Facilitator/Intake Specialist

Qualifications:

- Masters degree in Counseling or related field or Bachelor's degree in behavioral health related field plus two years experience or combination of education and experience equal to Master's degree (six years)
- Knowledge of domestic violence and related issues
- Knowledge of community resources
- Experience in group facilitation and case evaluation/assessment
- Demonstrate ability to maintain professional relationship with clients
- Ability to function well in crisis situation
- Ability to maintain working relationships with supervisor, co-workers, clients and community agencies
- Ability to communicate well verbally and in writing

Responsibilities:

- To perform intake interviews and assessments of offenders referred to the Chrysalis Program for Domestic Violence Offenders
- To facilitate group meetings following the Chrysalis Domestic Violence Offenders Curriculum
- To attend and participate in weekly case staff meetings
- To attend and participate in monthly Chrysalis staff training meetings
- To attend and participate in semi-annual program evaluation meetings
- To coordinate services with other community agencies on behalf of assigned clients
- To provide monthly reports as required by Maricopa County Attorney's Office and Chrysalis internal reporting system
- To refer individuals unsuitable for Chrysalis Domestic Violence Offenders Program to an appropriate resource

**Please fax resumes to 602-955-0165 or email to hr@noabuse.org.